Dear Market Vendor,

The Cape Vincent Chamber of Commerce would like to invite you to participate in the Cape Street Market which will begin on Saturday, June 16th, 2018 and run through September 22nd. There will be no market on French Festival day, July 14th. If you are interested in renting a booth for French Festival, please contact Kim Sherman at 315-777-1495.

The Market is located in Downtown Cape Vincent on Saturday's from 10:00 am until 4:00 pm.

The rules and regulations and an application are enclosed. If you are planning to participate, please fill out the application and return it to the chamber office by **June 1st, 2018**:

Cape Vincent Chamber of Commerce
PO Box 482 Cape Vincent, NY 13618

The Chamber along with other local organizations host events often to keep our small town bustling all season long. If you have any questions please call 315- 654-2481 or email thecape@tds.net.

Sincerely,

Shelley Higgins
Executive Director

Market permits will only be issued at the Chamber of Commerce office on 173 N. James St. For information call Shelley Higgins Tues. – Sat. 9AM - 5PM. at 315-654-2481 or e-mail thecape@tds.net.

Cape Street Market Vendor Application

Name _____

Address _____

E-Mail _____

Phone # _____

Items to be sold _____

_____

Grown by applicant_____ Purchased for resale_____

Craft items (please list) _____

_____

Sales tax license # (if selling taxable items) _____

Dept. of Ag. & Markets permit # _____

(We must have a copy of your permits attached to this application)

☐ I have read the rules and regulations that govern the Cape Street Market and hereby agree to abide by same if accepted for participation.

Signature _____

Print name _____ Date _____

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Cape Street Market

RULES AND REGULATIONS

The market will operate throughout the summer months Saturdays 10 am to 4 pm from June 16th to September 22nd with the exception of French Festival day, July 14th. Setup time will start at 8 am, and you may shut down at 4 pm. Spaces are available on a first come first served basis.

FEE: Chamber of Commerce members: $15.00 SEASON
$5.00 SINGLE DAY
Non-Chamber members: $30.00 SEASON
$10.00 SINGLE DAY
Not for Profit Groups may attend FREE of charge

1. Vendors must clean up their own space and remove trash from site.
2. After unloading and setting up, vendor vehicles must be moved and parked on a side street. If you need your car nearby, we can make arrangements to place you in a space that best suits those needs. **(This will allow full view of and customer parking for the Market; and both street & sidewalk access to your booth)**
3. Participants in the market must meet the eligibility requirements established and if accepted are to comply with the rules of the market. All applications must be approved by the committee.
4. The vendor if a seller of fresh produce grown in New York State must be the actual producer of at least 50% of the product.
5. If selling taxable items, vendors must have a current NY State certificate.
6. All vendors must supply their D.B.A., if they have one and a copy of the sales tax certificate of authority must accompany the application if taxable items are being offered for sale.
7. A vendor selling any live nursery products must hold a current license to sell the product from the Dept. of Agriculture and Markets and a copy of the license must accompany the application.
8. All baked goods, jams, jellies, candies, etc. must be homemade and prepackaged and produced in an inspected kitchen facility. Call NY State Department of Agriculture for inspection. Ingredients must be listed on the package. No bulk sale of items permitted. No pickles allowed. No meat products allowed unless documentation of all necessary licensing is provided. Meat products must be kept properly refrigerated at 38 degrees or less.

The market operates with a committee made up of representatives from The Cape Vincent Chamber of Commerce. The committee has been established to enforce the rules of the market. Any infractions of the rules will be brought to the attention of the vendor. If the violation persists a letter of warning will be mailed to the vendor. If the problem is not corrected the vendor's permit will be revoked and he/she will be denied the right to participate in the market. No refund of any fees will be made.

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